

Self-Assessment Report



**Freedom Fighter Pandit Susheel Rattan
Govt. Degree College Jawalamukhi**

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A Brief Profile

Govt. College Jawalaji initially came into being on 1st July 1999 as erstwhile privately managed institution known as 'Jawalaji Degree College', Jawalamukhi run under the auspices of 'Jawalaji' Shiksha Samiti and taken over by Government of Himachal Pradesh, Department of Higher Education on 8th June 2016. Up to 11-03 2024, it was named as Govt. College Jawalaji and then on 12 March 2024 it was renamed as Freedom Fighter Pandit Susheel Rattan Government Degree College Jawalamukhi. This institution duly granted 2(f) status by UGC, is a pioneer of higher education in this area of District Kangra and Jawalamukhi Assembly Constituency, in particular. This institution is affiliated with HPU Shimla (BA/BSC/BCOM/BBA/BCA 1st and 3rd year) and SPU Mandi (BA/BSC/BCOM/BBA/BCA 2nd year). The staff and students are making concerted efforts to make it an institute par excellence. The college is ever devoted to broadening its horizon of education and adding new courses. College has been declared as Institute of Excellence by Govt. of Himachal Pradesh Department of Education vide letter no. EDUCB015/11/2023-EDU-C-Part-I dt. 14th March 2024.

The college is located in the pristine surroundings with the mighty Dhauladhar ranges in the background and in the blessings of 'Maa Jawalaji' across NH-303 at a distance of about 2 KM from the historical town of Jawalamukhi, district Kangra (H.P.). The college campus is spread over an area of more than 42 Kanal. It has a sprawling play ground which caters to all major outdoor games. The college provides facilities for indoor games and has a gymnasium with equipment for exercise and fitness training. The college has well equipped laboratories for all science and arts subjects. The college also has a central IT Lab, ICT Seminar Hall and computer lab with cutting edge technology software and hardware with WiFi campus. The college library is a repository of valuable books of all varied subjects.

The college offers undergraduate course in Humanities, Sciences (Life Sciences and Physical Sciences) and Commerce. The BCA in self-finance mode is functioning in the college from 2018-19 sessions, BBA and PGDCA from 2019-20 session. The college stands for academic excellence, exemplary achievements in sports and cultural activities and thus also catering to the other needs of more than 1600 students, at present in these three streams. The institution has sanctioned faculty members with specialization in various fields. Apart from imparting knowledge and requisite skills, the teachers help the students to inculcate wisdom and uprightness of character. The college has one unit of National Service Scheme (NSS), RR Units, which inculcate social and moral value including leadership, sense of responsibilities and dignity of labour among the volunteers. In order to spread AIDS awareness among youth and society, college is running Red-Ribbon Club. Parents Teacher Association is an integral part of the institution, which not only act as a link between college administration and parents but also extend valuable guidance and financial resources of the college for the development of the institution. The college also have energy club.

OUR MOTO

'Sa Vidya Ya Vimuktaye' i.e. 'Knowledge is one that Liberates' truly inspires our students to become real life solider, to defend and preserve our traditions.

OUR VISION

To build a holistic and vibrant learning environment, founded on value based academic principles, to inculcate mental and spiritual strength and clarity of thoughts in order to develop the character of students.

OUR MISSION

Being premier Institute of higher learning, clear road map is envisaged to awaken the latent potentials of the students. We endeavor to inculcate among them sense of responsibility, leadership and accountability, spirit of social service, communal harmony and discipline in order to make them conscious towards special and environmental issues; the qualities which unequivocally help in transforming them into awakened, responsible and accountable

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Self-Assessment Report
Freedom Fighter Pandit Susheel Rattan Govt. Degree College Jawalamukhi, Distt.
Kangra (HP)

1. Teaching Learning (Score 140)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Mode of teaching	i. Lecture method only =6 ii. Technology based teaching only = 6 (6+6=12) Or Blended teaching = 12 iii. Flipped Classroom = 8 iv. As per need of different groups of students = 5	i. Lecture method is widely used (6) ii. Creative and innovative in teaching learning process (6) iii. Promote student centred learning (8) iv. Brain storming session and group discussion. (5)	25/25	C1-1(i,ii,iii) Document attached.
2.	Curriculum Planning and Implementation: i. Teaching schedule =10 ii. Whether learning outcomes defined = 5 iii. Curriculum enrichment practices (e.g.	i. Followed 100% = 10 80-99% = 8 60-79% = 6 Up to 59% = 4 ii. 100% = 5 80-99% = 4 60-79% = 3 Up to 59% = 2 iii. 4.0x No. Of enrichment practices observed = 16	i. Teaching schedule is followed 100% by the teacher (10) ii. Program outcomes and course outcomes are formulated (5) iii. Organised, educational trips Project Work Survey (8) iv. IA is marked on the basis of attendance, performance in mid terms , assignments and class test	31/45	C1-2(i,iii,iv) Document attached (Time Table,photo of project Survey,educational Tour,CCA)

	<p>projects, surveys, educational tours and industry visits) =16</p> <p>v. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc) (Max. 8)</p> <p>v. Prompt communication of assessment/results to students=6 (e.g. displayed on college website/ notice board/class groups/submitted to COE)</p>	<p>iv. Followed by all the Departments =8 Above 80% = 6 0-79% = 4 Up to 59% = 2</p> <p>v. Within 7 Days = 6 8-14 Days =3 More than 14 Days = Nil</p>	<p>Mid terms exams are evaluated and then shared with the classes , list are displayed on notice board and shared on whatsapp group and suggestion are given to improve the performance in future (8)</p>		
3.	<p>Add-on Courses/ Certificate Courses:</p> <p>i. No. of courses (to be specified separately)</p> <p>ii. % of students benefitted (% of students completed MOOCs spoken Tutorial/NPTEL/Other courses offered by recognized organisations)</p>	<p>i. No. of courses >5 and student benefitted >50% =10+10</p> <p>ii. No. of courses >3 and student benefitted 41-50% =7.5+7.5</p> <p>iii. No. of courses <3 and student benefitted 31-40% =5+5</p> <p>iv. No. of courses<3 and student benefitted up to 30% =2.5+2.5</p>	<ul style="list-style-type: none"> • EEE (English Employability entrepreneurship COUSRE run in the college and student strength is 60 (05) • Internet of Thinking runs in the college and student strength is 58 (05) 	10/20	C1-3(i) Document attached.

4.	Student Feedback (taken from students with 80% attendance) i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25% = 05 ; 20-25%=4; 15-19=3; 10-14%=2; <10%=1 ii. 91-100%=10; 81-90%=8; 71-80%=6; 61-70%=4; less than 61%-= 0 iii. Considered and action taken on doables 81-100% =10; 61-80%=8; 51-60%=6; 41-50%=4	i. Feedback Performa has been collected from 146 students of the college. (05) ii. 91.26% are satisfied (10) iii. Prompt action through committees constituted (10)	25/25	C1-4(i,ii,iii) Feedback Google sheet Performa attached.
5.	Examination Results: i. % of Students Passed ii. % of students with A Grade and Above iii. No. Of Students in University Merit	i. >81%=9; 71-80%=8; 61-70%=7; 51-60%=6; 41-50%=4; 31-40%=3; <30%=0 ii. >20% with A grade and above =8; 16-20%=7; 11-15%=6; 6-10%=5; 1-5%=4 iii. HPU /SPU merit list 1 st - 3 rd position=8; 4 th -10 th position = 6	(i) Majority 59.7% (06) (ii) Result has been evaluated on the basis of student performance (08) (iii) NIL	14/25	C1-5(i ,ii) Copy of result attached

2. Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Pre and Post Admission Counselling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counselling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 ii. Yes = 10 No = 0 iii. Post admission counselling/Induction = 10	i. Admission schedule, courses available, student intake, eligibility conditions communicated through 3 means : official website: https://gcjawalajii.edu.in/ , advertisement in newspaper, college notice board, whatsapp groups (5) ii. Yes, Pre admission counselling; to old students are counselled through personal class wise counselling for DSC, SEC and AECC by and whatsapp group. New students i.e. first year students are counselled through different admission committees for CBCS and DSC (10) iii. Student oriented about: Institution, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission to students through orientation program conducted immediately after admission. (10)	25/25	C2-1-i- Photographs ' and Prospectus C2-1-ii- Photographs ,Admission committee formation office order C2-1-iii- Photographs
2.	Scholarships: i. Awareness about	i. =5 ii. =5	i. Scholarship committee aware students about different scholarships schemes	5/10	C2-2-i- Photographs

	different Scholarships Schemes and 100% coverage of all eligible students ii. Scholarships other than Government Schemes		through the different programs i.e. seminar, official websites, notice boards, prospectus and personally in classroom. (5) ii. Nil		and office order of formation of scholarship committee.
3.	Sports and Cultural activities: i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/Cultural activities a. National/Inter University b. State/Inter college c. District level (also includes cluster level)	i. >20% =10 16-20% = 6 11-15% =2 ii. >20% =10 16-20% = 6 11-15% =2 iii. a. 12 b. 10 c. 6	i. More than 20% participated in sports activities: Participated in HPU Cross Country Championship 2023 held at GC Jawalaji, Kangra on 29 th September, 2023. Participated in HPU Kabaddi (MEN) Championship 2023 held at Gautam College, Hamirpur on 18 th -21 st Oct, 2023. Participated in HPU Taekwondo Championship 2023 held at GC Dhami College, Shimla on 17 th -19 th Nov., 2023. Participated in HPU Volleyball Championship 2023 held at GC Una College, on 29 th -31 st Nov., 2023. Participated in Annual Athletic Meet 28-29 December 2023, Participated in Inter Faculty Cricket Tournament on 21/02/2024.(10) ii. More than 20% participated in cultural activities: Participated in HPU Youth Festival Group –II, 2023 held at GC Rampur, Shimla on 13 th -16 Oct 2023. Participated in HPU Youth Festival Group –III 2023 held at, GC Nadaun, Hamirpur on 21 st -23 th Nov 2023. Participated in dance and musical items at GC Jawalaji on 29 Sept 2023 Participated in Annual Function 2023-24 (10) iii NIL	20/32	C2-3-i- Photographs and sports register C2-1-ii C2-1-ii- Photographs
4.	Students Participating in NSS/NCC/Rangers	i. NSS = 4 ii. NCC = 4	i. College has NSS unit of 100 students, these student participate in various 1 day regular	16/20	C2-4-i- Photographs,

	&Rovers/Clubs:	iii. Rangers & Rovers = 4 iv. Road Safety = 4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society = 4	activity and 7 days special NSS annual camp. They contribute in the state and central social schemes and initiatives such as mere maati mera desh, Kargil Vijay Diwas, Swatchha Abhiyan, 7 days camp etc. (4) ii. NCC: NIL iii. College has full unit of 24 rangers and 24 Rovers. They take care of discipline in various college activities and also participate in various group activities like rallies, cleanliness drives etc. (4) iv. College has 56 members in Road safety club. Club organises Slogan, Declamation, Poster making and awareness rally (4) v. Red ribbon club has 25 member and this club has organised TB and AIDS Awareness program (4)		news and NSS Record C2-1-iii-Photographs, news and ranger and rover record C2-4-iv-Photographs, news and Road Safety Record C2-4-v-Photographs, news and Red Ribbon Record
5.	NSS/NCC/Rangers & Rovers: participating in i. National camps /RD Parade ii. State camps/ Parade iii. Award won in these activities a) National b) State c) Cluster level	i. 10 ii. 7 (either of i or ii) iii. a) 8 b) 5 c) 3	NO	0/18	
6.	Anti-Drug Awareness Programmes: i. No. of awareness programmes organized ii. % of students benefitted	i. 4 and above = 4; 3=3; 2=2, 1=1 ii. More than 50%= 4 iii. 2	4 Anti-Drug Awareness Programmes program were organised a. "Anti Drug Sports Tournament" was organized by "Road Safety Club" at Government College Jwalaji on 10/11/2023 b. Poster making competition on drug abuse was organized on 21-11-2023 in which 25 Rover and Ranger volunteers	10/10	C2-6-1-Photographs, news and different clubs society record C2-6-ii-

	iii. Counselling of suspected addicts		<p>have participated.</p> <p>c. NSS Volunteers on 2nd January 2024, presented their skits on Nasha Nivaran</p> <p>d. Skit on Nasha Nivaran by B.Sc Students on 7/03/2023, at annual function</p> <p>e. 00 % students are benefitted (4)</p> <p>f. Counselling is done by anti drug awareness committee in prescribed time line (2)</p>		Photographs C2-6-iii-committee formation official order
7.	<p>Gender Equity:</p> <p>i. No. of health/sensitization programmes organised</p> <p>ii. % of students benefitted</p> <p>iii. Women anti sexual harassment committee constituted as per norms</p> <p>iv. Grievances Redressal as per timeline</p>	<p>i. 3 and above= 3; 2=2; 1=1</p> <p>ii. More than 20% = 3; 11-20=2</p> <p>iii. Yes =2</p> <p>iv. Yes = 2</p>	<p>i. College has organised 3 programs on Gender Equity</p> <p>a) Gender Champion Program, Ronika of BA 1st Year, 2023-24 was selected as gender champion on 4.09.2023</p> <p>b) Women's empowerment lecture by Prof. Shabnam (05.09.23)</p> <p>c) Equity Vs Equality. lecture by Prof. Meena (30.12.23) (3)</p> <p>ii. 100% students benefitted(3)</p> <p>iii. Women anti sexual harassment committee established constituted for the academic session 2023-24 (2)</p> <p>iv. Grievances redressal committee is constituted and committee redress the Grievances as per the prescribed timeline. (2)</p>	10/10	<p>C2-7-i-Photographs</p> <p>C2-7-ii-Photographs</p> <p>C2-7-iii-office order of formation</p> <p>C2-7-iv-Photographs and office order of formation</p>
8.	Mentor-Mentee Groups: Sessions conducted per group of students	4 and more sessions =10; 3 = 8; 2=5; 1=3	<p>Conducted 2 session by each faculty in academic session 2023-24 on the following topics</p> <p>i. B.Sc (NM)</p> <p>1. Patent Process (28.08.23)</p> <p>2. b. Competitive Exam After U.G)(16.11.23)</p> <p>ii. B.Sc (M)</p> <p>a. Job Opportunities In Medical Field(2.8.23)</p> <p>b. Distance Education (29.12.23)</p>	5/10	C2-8-Photographs , Mentor-Mentee Register

			iii. B.Com a. Banking and Commerce (6.09.23) b. Carrier Opportunities after Graduation (12.02.24) iv. BA a. Importance of Language in Job (14.09.23) b. Distance Mode of Education After U.G (28.02.24)		
9.	Coaching for National level competitive examinations/ HAS	10	The guidance and coaching session was conducted by the college faculty in the subject of GK, polity, Maths, Science and optional Subjects for National level competitive examinations/ HAS	10/10	
10.	Remedial Classes/Bridge Courses: % of students benefitted	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6 -10 = 4	Remedial classes started in the month of February after identification of weak students through seminar, class tests and house exams. 100% Needy students are benefitted through remedial classes(10)	10/10	C2-10- Photographs and attendance record
11.	Capacity Building of Students: i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) ii. Language-cum-Graduate attributes Development programmes	i. = 10 ii. = 10	i. The EEE (English Employability and Entrepreneurship) course enables students to enhance their communication skills. (10) ii. Nil	10/20	C2-11-1- Photographs , attendance records and certificate

12.	Career Counselling & Placement Cell: i. No. of Career Counselling Sessions organised for each group of student ii. Number of Placement Drives iii. Self-Employment Modules Organized iv. No. of students benefitted	i. More than 5 = 6; less than 5=4 ii. More than 2= 4; less than 2=2 iii. Yes=4; No= 0 iv. More than 50% = 6; Less than 50% = 4	i. Counselling session on “MBA after Graduation” by Mr. Ravi from Baddi University on 19/03/24 and Counselling session on importance of planning by Commerce Department on 06/02/24 (4) ii Nil iii Nil iv 100% students of Final year from all streams are benefitted (6)	10/20	C2-12-1- Photographs and attendance record
13.	Student Progression: i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	i. >50% = 10; 30-50%= 8; 20-30%= 6; up to 20%= 4 ii. 5.0 x no. of students (Max.20 points)	i up to 20% student opted higher education(4) ii Nil	4/30	C2-13-1- Photographs and record
14.	No. of Co-curricular and Sports Activities organised: i. Inter-University Events ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events- 10 ii. Inter-College events- 6 iii. Intra-College Events-3 Each (Max. 9)	i. Nil ii. Conducted inter college events(6) Organised HPU Cross Country Championship 2023 held at GC Jawalaji, Knagra on 29 th September,2023. iii. Conducted intra college events(9) 1. Sports day celebrated by Sports Department on 29 th August 2023. 2. Sports Trial of different games was taken in the month of August & September 2023. 3. Anti-Drugs Sports Tournament was organized on 10 th December 2023. 4. Annual Athletic meet-2023 was organized on 28 th to 29 th December 2023. 5. Interfaculty Cricket Tournament organized by Sports Department on 21 st February 2024.	15/25	C2-14-ii- Photographs, news and sports record register C2-14-iii- Photographs, news and sports record register

15.	Annual Prize Distribution Function Organized: (Yes/No)	Yes =10 No = 0	Yes, Annual Prize Distribution Function of the college was held on 07.03.24. (10)	10/10	C2-15- Photographs, news and invitation card
16.	College Magazine Published: (Yes/No)	Yes =10 No = 0	Yes, “Jawala Shree” is the official magazine of Government Degree College Jawalaji and is published in every academic year and there are different sections in it like Hindi, English, Science, and Commerce etc. (!0)	10/10	C2-16- Supply Order and Photographs
17.	College website updated regularly or not	Yes =10 No = 0	Yes, The website updating work is done under the supervision of the website committee, https://gcjawalajii.edu.in/ (10)	10/10	C2-17-Official link for verification and Committee composition
	Total Marks Claimed in Criteria 2			180/280	

3. Infrastructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Classrooms Classrooms well maintained	Yes=10 No=0	Adequate classrooms are available in the college for running classes and all well maintained (10)	10/10	C3-i Photocopy of Classroom
2.	Library Facilities i. Whether adequate print books available. ii. Whether daily newspaper(minimum 5), magazines (minimum 3), and journals (minimum 3), available. iii. Whether access to e-resources available. iv. Seating Capacity in the Library. v. Usage of library resources. vi. Digital Library having atleast 5 computer systems. with internet facility.	i. 500 books per hundred students = 3; Less than 500 = 1 ii. Yes=3 No = 0 iii. Yes=3 iv. 10% or more of the student strength = 4 v. 100% = 7 75% = 5 50% = 3 25% = 1 vi. Yes=5	i. Colleges usually have well-stocked libraries with a wide range of printed books. The total number of printed books available in the library is 4399. (3) ii. Yes, 5 daily newspapers, magazines, and journals are available in the college Library. (3) iii. Yes, access to e-resources is widely available and the links for these resources are also available on the college website. (3) iv. The library has a seating capacity up to 120 students at a time for studying or reading. (4) v. Library resources are used by maximum number i.e. 100%.	25/25	C3-2(i,ii,iii,iv,v,vi) Photocopy of Library record

			<p>All students and faculty access and utilize the library's diverse materials and services, which include reading books, magazines, newspapers, and journals for study, or personal development. (7)</p> <p>vi. Yes (5)</p>		
3.	<p>ICT Facilities:</p> <p>i. No. of Interactive Panels/ Virtual Classrooms Multimedia Projectors/K-Yan</p> <p>ii. % of teachers using ICT facilities</p> <p>iii. No. of students benefitted from ICT facilities</p> <p>iv. Internet Connections- Leased Line/ Fibre Network/ Wi-Fi campus (Yes/No)</p> <p>v. Use of ICT facilities</p>	<p>i. 5 or more=5, 4=4, 3=3, 2=2, 1=1</p> <p>ii. >50 %=5; <50 %=0</p> <p>iii. >50 %=5; <50 %=0</p> <p>iv. Yes=5</p> <p>v. 100%=5 75%=4 50%=3 25%=2 <25%=0</p>	<p>i. There are seven Interactive Panel in the college and all the faculty members are using to take the classes and other related activities. (5)</p> <p>ii. 100% teachers are using ICT facilities in their instructional practices, research activities, or administrative tasks. (5)</p> <p>iii. Out of a total of 971 students, 702 students benefited from ICT facilities, indicating that 72% of the students actively engaged with the digital resources available to enhance their learning. (5)</p> <p>iv. Yes, Fibre Network available in the college. (5)</p> <p>v. 100% of ICT facilities in the college are used by every student and faculty member. They are actively engaged</p>	25/25	<p>C3-3(i,ii,iii,iv,v)</p> <p>Photocopy and Photograph of ICT facility attached</p>

			with the available technological resources and tools to enhance educational outcomes and operational efficiency. (5)		
4.	Facilities for Specially-abled Students: <ul style="list-style-type: none"> i. Ramps/Wheel chairs/Support railing ii. Separate Washrooms 	<ul style="list-style-type: none"> i. Yes = 2 ii. Yes = 2 	<ul style="list-style-type: none"> i. Yes, the college is equipped with ramps, wheelchairs, and support railings to ensure accessibility for specially abled students. (2) ii. Yes, the college provides separate washrooms specifically designed for specially abled students. (2) 	4/4	C3-4(i,ii) Photograph attached
5.	Sports Facilities: <ul style="list-style-type: none"> i. No. of games / sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipments iv. Gymnasium (Operational) 	<ul style="list-style-type: none"> i. More than 5=8; Less than 5= 4 ii. Yes=4 iii. Yes=4 iv. Yes=4 	<ul style="list-style-type: none"> i. 8 games and sports activities are conducted in the college. (8) ii. Yes, the college has indoor sports facilities, specifically for table tennis, chess and weight lifting. (4) iii. The college has adequate sports equipment for students, and they have access to these resources for engaging themselves in 	16/20	C3-5(i,ii,iii) List of sports equipment attached

			various sports activities and physical fitness. (4) iv. No gymnasium (Nil)		
6.	Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium = 4 Hostels = 4 (2 Point for each hostel) Staff Quarters = 4 Seminar Hall = 4	The college has a Auditorium (4) and seminar hall (4)	08/16	C3-6 Photograph attached
7.	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	i. Yes= 10 ii. 100% =10 75% = 6 50% = 5 25% = 3 <25% = 0	i. Yes, the college has laboratories i.e. 2 in Chemistry, 2 in Physics, 1 in Botany and 1 in Zoology 1 and 1 computer lab. All are equipped with adequate equipment according to syllabi. (10) ii. ii. The usage of available lab infrastructure is 100%. All students and faculty actively engage with the laboratory facilities for educational and research purposes. (10)	20/20	C3-7(i,ii) List of Laboratories equipments attached
8.	i. Adequate numbers of computers ii. Usage of computer hardware	i. One system per 30 students = 5; 31- 40 = 3; 41- 50=2, more than 50 = 1 ii. 100% = 5 75% = 4	i. The college has an adequate number of computers available, with a ratio of one computer for every 30 students. (5) ii. ii. The usage of computer hardware is 100%, and these	10/10	C3-8(i,ii) List of no. Of computer attached

		50% = 2 25% = 1 <25% = 0	resources are fully utilized by students and faculty for academic as well as for other activities. (5)		
9.	Canteen, Staff Room /Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	6 point each facility (Max 10)	The college has Canteen, Staff Room /Faculty Room, Space For NCC, Rangers & Rovers, Examination Room, Medical Care except NCC . Because there is no allotted unit of NCC. (10)	10/10	C3-9 Photographs attached
10.	Documentation of Academic, co-curricular and extracurricular activities and achievement of students and staff on regular basis	Yes = 20 No = 0	Yes (Annual Report, College Magazine) (20)	20/20	C3-10 All documentary proof attached.
			Total 144/160		

4. Institutional Management (Score 220)

Sr. No.	Activity	Distribution of Scores		Claimed Score /Total Score	Evidence Attached
1.	Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 point each	i. Our vision is to build a holistic and vibrant learning environment, founded on value based academic principles, to inculcate mental and spiritual strength and clarity of thoughts in order to develop the character of students. (06) Our mission is to awaken the latent potentials of the students. iii. Our institutions development plan is updated according to NAAC requirements. All programs offered by institution are displayed on college website for benefit of the students and stakeholders. (06) iv. Different point wise committee has been constituted for implementation of IDP. Committees will submit the plan for execution of IDP. (06)	18/18	C4-1(i,ii,iii) Vision Document, Institutional Development Plan (2023-2024)

2.	IQAC: i. No. of meetings per year ii. No. of programmes organised (Trainings, workshops, IPR, etc.)	i. 4 meetings = 6; 3 meetings = 4 ii. 2 per activity (Max.6)	i. College has an Internal Quality Assurance Cell (IQAC) to guarantee a culture of quality throughout the organisation. Total No. Of meetings for the year 2023 was. <ul style="list-style-type: none"> • First meeting was held on 03/11/2023 with the objective to start the remedial classes and other extracurricular activities • Second meeting was held on 06/11/2023 with the objective to start some value added courses to mould students as job providers rather than job seekers. . • Third meeting was held on 08/05/2024 with the objective of department wise activity plan (4) ii. 4 programs has been organised Faculty Development Programs (FDPs) Student Development Programs Quality Improvement Programs Administrative and Staff Training Programs Research and Development Programs Outreach and Extension Activities (6)	10/12	C2-2(i) Photocopy of IQAC Meeting ,Photocopy of IQAC Formation and details of meeting.
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3.	Management of Institutional Funds: i. Funds (BF, AF, PTA etc.) used/ spent for Institutional Development/ student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. Utilized > 90% of the funds collected annually =10; 71-90% = 8; 51-70% = 6; 31-50% = 4; <30% = 0 i. Yes = 2 ii. Yes = 4	i. All funds (B.F,A.F,PTA etc) are properly managed by Ministerial office staff .Details of all funds expenditures given in attached document. (10) ii. PERIODIC AUDIT: • YES. Account of Funds audited up to - 31.03.2024. • Total Para -20, Settled-04, Balance=16. • PTA Account audited up to 31.03.2024 (02) iii. All bills /advances are settled by the office staff with in specific duration. (04)	16/16	C3-3(i,ii,iii) Office Document
4.	Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	Grievances redressal committee is constituted and committee redress the Grievances of students as well as employees as per the prescribed timeline ie. Within week.	10/10	C4-4(i) Photo of Complaint Box
5.	Green and Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, buildings	i. 6 ii. Excellent = 10	i. The following Green initiatives has been taken to maintain the campus clean and green the college: • The college has been declared as plastic free zone. • NSS, R&R, and Eco club of the college organized the plantation drives in the college campus to	16/16	C4-5(i,ii,iii) Photographs attached.

	/ campus	<p>Satisfactory = 6 Poor =0</p>	<p>enhance greenery and beautification.</p> <ul style="list-style-type: none"> • Botanical garden has been created in the college campus. (06) <p>ii. Cleanliness in washroom, buildings / campus are done on regular basis and Students and faculty are also encouraged to maintain the campus clean and green.</p> <ul style="list-style-type: none"> • One day cleanliness drive by Rover and Ranger Units was conducted in the college campus by Rover and -Ranger Unit on 26-09-2023 for Inter-College cross country event on dated 28-09-2023. • Another Cleanliness drive was conducted by rover and ranger unit on 21-11-2023 to keep the college campus clean and green. • College cleanliness committee supervises the overall cleanliness in washroom, buildings and college campus. (10) • NSS 		
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			<ul style="list-style-type: none"> One day cleanliness drive is conducted every month on 2nd Saturday and all students of the college participate in this. 		
6.	Facilities for Students: <ul style="list-style-type: none"> i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground 	3 for each facility	<ul style="list-style-type: none"> i. Yes, college has separate Common girls room. (Room no.125) (3) ii. Yes, there are adequate (ten) toilets in the college campus and all the toilets are neat and clean with proper facility. (3) iii. Yes, installation of Sanitary Vending machines in our college with proper functioning (3) iv. Yes, College has provided well furnished CSCA Room(225) (3) v. Student centred room (223 smart room) is available for curricular activities (3) vi. Yes, there is a proper regular use of playground for conducting different activities like curricular or extra-curricular. (03) 	18/18	C4-6(i,ii,iii,iv,v,vi) Photographs attached.
7.	Regular Updation of Service Books/Service	Yes=3	Yes, college has regular updating of Services books and PFMS records up to date which contains entry related to	03/03	C4-7 Office Document attached

	Records		promotion, transfer, leaves, increments, And other records of employees achievements like induction program, refresher programme etc. 27 Services books are maintained out of 28 (One lying at DHE Shimla). (03)		
8.	Timely Submission of ACRs	Yes=3	Yes, submitted regularly as per fixed time schedule. (03)	3/3	C4-8 Office Document attached
9.	Prompt Response to Official Correspondence	Yes = 5	Yes, college has prompt response to official correspondence as desired by the higher authority and other agencies. (05)	05/05	C4-9 Office Document attached
10.	Proper maintenance of official records(Cash books/Stock registers, Fund registers, Leave records, Fine fund etc.	Yes =10	Cash books/stock registers are physically verified and examined by concerned officials. Fund registers, Leave records, Fine fund etc are properly maintained. (10)	10/10	C4-10 Office Document attached
11.	Proper record of students attendance and CCA	Yes =10	Attendance: Student attendance is recorded daily as per class and updated regularly in attendance register. CCA (continuous comprehensive assessment): The records of CCA are also maintained in teacher attendance register and Copy of CCA also deposit in college office. (10)	10/10	C4-11 Photocopy of CCA
12.	Whether ranked by NIRF, Other Agencies	Yes =10	Nil	0/10	

13.	Whether accredited by NAAC	A and above (level 4 or 5) = 20 B+ & B++ (level 3) =16 B (level 2) =12 Accredited (level 1)= 10	Nil	0/20	
14.	Whether AQARs are being submitted as per timeline annually or not	Yes = 12 No = 0	Nil	0/12	
15.	Recognition for Exemplary Contributions of the Staff and Students	4 point each	Exemplary Contribution Rs. 31000/-of the staff towards C.M Relief Fund H.P Vide Cheque /DD No 040312 dated 07.02.2024. (04)	4/8	C4-15 Photocopy of concerned document.
16.	Involvement of Stake Holders: i. PTA ii. OSA	i. • PTA constituted as per norms=1 • PTA supportive =1 • Significant contribution of PTA (enclose documentary proof) =10 ii. • OSA	i. • Yes, PTA constituted as per norms. (01) • Yes, PTA supports always to the college authority. (01) ii. • Yes, Old Students Association was formed for the session 2023-24. Eighteen students were registered as a member of OSA. The meeting of the association was conducted on 05/06/24 under the chairmanship	03/18	C4-16(i) PTA meetings document.

		<p>framed as per norms =1</p> <ul style="list-style-type: none"> • Financial contribution or equivalent (in-kind) per 10 Alumni of Rs. 25,000/- per annum = 3 • Non-financial contribution (career counselling , talk, interactive session / facilitation in placement of students etc. on regular basis)= 4 	<p>of the principal Dr. Susheel Kumar Bassi and alumni president Ms. Kavita. 14 students were present in the meeting. The agenda was to discuss the future plans and initiative such as working of the alumni association, success challenges and failure.</p> <p>(01)</p>		
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17.	Feedback from Stakeholders other than Students and action taken thereon	Yes = 4	Our college has designed separate questionnaires for Feedback from parents. 15 feedback performs has been filled by the parents in the last academic year. Committee analyzed the questionnaires and implemented the outcome and suggestion (04)	04/04	C4-17 Feedback Performa's filled by Parents
18.	Annual review meeting on students outcomes in academics, co-curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence	Yes = 25	Annual review meetings was held during 2023-24 as following: <ul style="list-style-type: none"> • Staff meeting suggests improvement and advisory committee offers strategies, recommendations on progress improvement. • PTA meeting provide feedback on academic and co-curricular activities. • Regular meeting will be monitoring on progress, guide and improvement across all areas. (25) 	25/25	C4-18 (copy of annual report, newspaper cutting of curricular, extracurricular, photocopy of staff meeting .
	Total				165/220

5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Scores	Activity Performed/Score Claimed in ()	Total Claimed Score /Total Score	Evidence Attached
1.	Best Practices Description & Outcome of Best Practices (at least two)	10 points per best practice	College has organised 3 Best Practices i. Use of Technology in Teaching ii. Continuous Assessment and Feedback iii. Community Outreach Programs iv. Academic Mentorship Programs (10)	10/20	CV-1-i-Photographs CV-1-ii-Participation Certificates and Approval Letters CV-1-iii-Photographs
2.	Special Initiatives Taken for: i. Energy conservation/ use of Solar energy ii. Solid Waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational institutions	4 points per initiative	College has taken Special initiatives i. Solar lights and LED tubes are used in the institution. Energy conservation information is placed in the classrooms and corridors . (4) ii. Marked Bins for solid waste management are used in the college (4) iii. Nil (0) iv. Plastic is 100% banned in the campus & awareness programs are conducted from time to time (4) v. Blood groups of Volunteers	20/24	CV-2-i-Photographs and Information pamphlets. CV-2-ii-Photographs CV-2-iv-Photographs and Clubs/Societies Reports CV-2-V Certificate by Red Cross Society CV-2-VI- Photos and Official Letter

			has been tested and they usually donate blood in the civil hospital, Jawalaji and RPGMC Tanda (4) vi. Yes, Government High school Rohara and Amb Pathiyar Village has been adopted by the institution. (4)		
3.	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities=10, 2 activities = 8, 1 activity = 5	i. AIDS awareness rally on 01.12.23 ii. Road safety Awareness Rally on 16.02.24 iii. TB awareness rally in march 2024 (10) iv. Evaluation of extension activities.	10/10	CV-3-i-Photograph and Report of Red Ribbon Club CV-3-ii- Photograph and Road safety Club Report CV-3-Photograph and Red Ribbon Club Report CV-3-iv-Survey Questionnaire Report
4.	Special New Innovative Initiatives Or Ideas Adopted in the College.(Other than at Sr. No. 5.2 above):	4 points each initiative (max.=16)	I. Yoga session with students on 04.09.23 (4) II. Faculty enrichment program on 13.05.24, 25.05.24 (4) III. Stay back program in sports (4) IV. Health and Wellness Program V. Inter-Club Collaboration Events	12/16	CV-4-i-Photographs CV-4-ii-Photographs and Official Notice CV-4-iii Photographs
5.	Collaborations: i. With Peer Educational/ Research Institutions ii. Other Government Bodies/Industry	5 points each 10 (Max. 10 points)	Collaboration with Sai university (5)	5/10	Photograph and News in Newspaper
Total marks claimed in criteria 5				57	

6.Faculty Profile &Research Activities (Score 100)

Sr. No	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	% of Teachers with Ph. D.	More than 70% = 5, 61-70% = 4, 51-60% =3, less than 50% = 2	70% of college teaching faculty are Ph.D and remaining 30% of teachers are currently pursuing a Ph.D. (5)	05/05	C6-1 List of teaching staff attached
2.	Teachers as Research Guides	4 points per research guidance (max.=8)	No	0	
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty =10, 20% of faculty = 8, 10% of faculty = 6, 5% of faculty = 4	More than 50% of the college staff participated in orientation programs, refresher courses, faculty development programs, and workshops lasting one week or more. (10)	10/10	C6-3 Certificate Attached

4.	Projects/Patents/Fellowships/Associateships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	No (Nil)			0	
5.	No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years): i. International ii. National/Regional/State level	i 2 point per paper presented ii 1 point per paper presented	About 50% of the faculty members have presented research papers in international, national regional and state level conferences and seminars. (8)			08/08	C6-5(i,ii) Certificate attached
6.	Seminars, Workshops, Conferences and Trainings organised by the Institution International Level National Level State Level	6 4 3	No international, national and state level Seminars, Workshops, conferences and Trainings organized by the institution in the last academic year.			0	
7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i 5 points per paper ii 2 points per paper iii 1 point per 20 citations	Sr. No.	Name of the Teacher	No.of paper published (UGCCare List Journals)	20/20	C6-7(i) Certificate attached
			1.	Dr. SS Randhawa	05		
			(20)				

8.	Teachers' Special Innovative Ideas (Brief description thereof)	5	These ideas may include unique teaching methods, integration of technology in the classroom, interdisciplinary activities that promote critical thinking. (05)		05/05	C6-8 Description attached									
9.	No. of Books Published/ Chapter in Books	5 points per book and 2 points per chapter	<table><tr><td>Sr. No.</td><td>Name of the Teacher</td><td>No. of Chapter in Books</td></tr><tr><td>1.</td><td>Dr. Meena Kumari</td><td>02</td></tr><tr><td>2.</td><td>Dr. Arti Sharma</td><td>04</td></tr></table> (10)		Sr. No.	Name of the Teacher	No. of Chapter in Books	1.	Dr. Meena Kumari	02	2.	Dr. Arti Sharma	04	10/10	C6-9 Certificate attached
Sr. No.	Name of the Teacher	No. of Chapter in Books													
1.	Dr. Meena Kumari	02													
2.	Dr. Arti Sharma	04													
10	Teachers Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i 2 point each activity ii 4 point each activity iii 2 point each activity (max. 10 points from all categories)	i. Dr. Anupam Bahri Participated in program on “Celebration of International Mother Language Day” as a resource person in Govt. College Dehra on 22 nd February 2024. (2) Prof. Shivani Devi was a resource person in workshop on theme Energy and Water Conservation organised by Govt. Senior Secondary School Bankhandi on 12 th February 2024 participated as (2) ii. Dr. Susheel Kumar Bassi (04) Dr. Poonam Sharma is member of Board of Studies and subject expert		10/10	C6-10(i,ii) Document ary proof attached									

			in the subject of Mathematics, for curriculum and credit framework. (04) iii. No		
11 .	Awards by Recognised & Reputed Organisations: i. International ii. National iii. State	i. 8 ii. 6 iii. 4 (Max. 8 points from all categories)	No award is received by the faculty members. (Nil)	0	
			Total 68/100		

7 Miscellaneous (Score 120)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D- cum-innovation centre, B.Voc, Self-Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	<p>i. R&D- cum-innovation centre focuses on research, innovation, and creativity among students and faculty (05)</p> <p>ii. Self-Finance courses: BCA, BBA, PGDCA provide practical skills and knowledge in computer application, business administration and advance computing , preparing them for diverse career opportunities (10)</p> <p>iii. Add on courses(English Employability and Entrepreneurship (EEE)) enhance students skill and knowledge and improving their employability in their respective fields (10)</p> <p>iv. A group of nine students attended an internship program at Think Next Technologies Pvt. Ltd. from</p>	50/50	<p>CVII-1-i Photocopy of report prepared by R&D cum-innovation centre of college</p> <p>CVII-1-ii- A photocopy of official record</p> <p>CVII-1-iii- A copy of reference letter by Himachal Pradesh Kaushal Vikas Nigam Shimla</p> <p>CVII-1-iv-A photocopy of certificate</p>

			<p>8 January 2024 to 23rd February 2024 (05)</p> <p>v. On 25/04/2024 green audit has been done to access its environmental impact and promote sustainable practices from 01 April 2023 to 31 March 2024 (10)</p> <p>vi. Academic audit on 03/04/2024 from 01 April 2023 to 31 March 2024 college evaluates the quality of education , curriculum effectiveness and overall institutional performance (10)</p>		<p>provided by Think Next Technologies Pvt. Ltd Mohali</p> <p>CVII-1-v- Green audit Performa has been attached</p> <p>CVII-1-vi- Academic audit Performa has been attached</p>
2.	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	<p>i. The education Secretary Mr.Abhishek Jain (IAS) visit to the institution on 14 March 2024. (10)</p> <p>ii. A team form SPU, Mandi has been visited on 17July 2023 for college evaluation. (10)</p>	20/20	C-7
3.	AG Audit paras settled upto date	No	-----	0/05	
4.	Local Audit Paras settled upto date	Yes	The local account has been audited up to 31/03/2020 and twenty paras has been set up six of them have been settled (05)	05/05	CVII-5: Photocopy of official record

5.	Timeline adhered to in filing reply of court cases / RTI Applications/ Public grievances received through MukhyamantriSevaSankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)	Yes	There are any pending replies to court cases and RTI . RTI replies are submit time to time (10)	10/10	CVII-5: Photocopy of RTI register
6.	Invited speakers on various themes relevant to holistic development of students.	Yes	i. An informative and insightful guest lecture on “ Digital Banking ” was organized by the NSS UNIT on 31/12/2023. ii. On 23rd February 2023, an invited lecture on the pressing issue of ‘ Prevalence of Drug Abuse ’. iii. On 13th October 2023, the Career Guidance cell organized a special lecture on ‘ Artificial Intelligence ’(AI)	10/10	CVII-6-i Photograph &NSS Report CVII-6-ii Photograph &NSS Report CVII-6-iii Photograph &Report of career guidance cell
7.	Skill Development Training (at least 20% students benefited)	Yes	i. A group of nine students from Government College Jawalaji participated in an internship program at Think Next Technologies Pvt. Ltd Mohali . from 8 January 2024 to 23 rd February 2024	20/20	CVII-7:Photograph & Certificate

			<p>ii. A comprehensive skill development training program was 11/09/2023 to 25/09/2023. 208 students have been benefitted</p> <p>ii. Yoga training session from 1st August to 7th August 2023. The program focused on promoting physical and mental well-being through the practice of various yoga postures, breathing exercises, and relaxation techniques</p>		
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Note: Documentary Evidence to be submitted/ uploaded in support of claimed points under each criterion.

SUMMARY OF SCORES

S.No.	Criteria	Score
1.	Teaching Learning	105/140
2.	Student Support, Services and Progression	180/280
3.	Infrastructure & Resources	144/160
4.	Institutional Management	165/220
5.	Best Practices, Innovation and Institution Distinctiveness	57/80
6.	Faculty Profile & Research Activities	68/100
7.	Miscellaneous	115/120
Total Score		834/1100