



CONSTITUTION

OF

OLD STUDENTS ASSOCIATION

Freedom Fighter Pandit Susheel Rattan

Govt Degree College Jawalamukhi

District Kangra, H.P.

Registration number...

Dated.....

Institution and Bye Laws of Old Students Association

Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi District Kangra, H.P.

In the matter of Society registration act XXI of 1860 being an act for the registration of literary scientific and charitable societies.
And

In the matter of **Old Students Association Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi District Kangra, H.P.** (herein referred to as Society) pertaining to rules and regulation of Society for the strengthening of existing and introduction of new as well as management of vocational and professional courses and related areas thereof at Govt. College Jawalaji (Kangra) in the state of Himachal Pradesh.

MEMORANDUM OF ASSOCIATION

1. PREAMBLE:-

- i. To liaison between the old and new students to share their experiences.
- ii. To develop 'community feeling' among the students of Jawalamukhi.
- iii. To establish a network of Jawalamukhi students.
- iv. To undertake any developmental activity for this institution.

Old Students Association is a college/ institute level body that would work under the overall control of the Himachal Pradesh Government, in the department of Higher Education.
It is considered expedient to provide the Society a legal entity by getting it registered under the societies Registration Act, 1860.

- a. **Name :-** The name of society shall be **Old Students Association Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi District Kangra, H.P. (OSA GDC Jawalamukhi)** For short
 - b. **Office: -** The registered office of the Society will be located in the **Office: -** The registered office of the Society will be located in the **Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi District Kangra, H.P. (OSA GDC Jawalamukhi)**
- Definitions :-**
- ##### **2. Objectives of old Students Association**

- i. To liaison between the old and new students to share their experiences.
- ii. To develop 'community feeling' among the students of Jawalamukhi.
- iii. To establish a network of Jawalamukhi students.
- iv. To undertake any developmental activity for this institution.

3. Registration office & Address for correspondence

Patron, Old Students Association, Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi H.P.

4. Rules & Regulations (Bye-Laws)

i. Membership

The membership of the association will be open to any person who has studied in the Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi after the taken over of college i.e. June 2016 at least for one year/ degree holder but subject to the approval of the governing body of the association.

ii. Registration fee & subscription

The registration fee and the subscription shall be as under until or unless revised by the governing body of

the association:

- a. Registration fee: Rs. 20 at the time of registration.
- b. Subscription: Rs. 120 per annum.
- c. Life Membership:- Rs. 10000

5. Termination, cessation or forfeiture of membership

The governing body of the association shall have the right to expel Or terminate the membership of the association, on the following grounds:

- i. On the death of the member.
- ii. On the written resignation.
- iii. If found to be involved in any anti social activity.
- iv. If the member works against the objectives of the association.
- v. If fails to pay the subscription fee in a specified time.
- vi. If disregards the rules & regulations or disobeys the decisions of the governing body.

6. General Body

The association shall have two bodies General Body and Governing Body'. All the members of association together comprise the General Body. The duties of the general body shall include election of the Governing body members, alteration of name, objectives, rules and regulations if necessary.

i. Notice

Generally 15 days notice shall be given to the members, before the date of General Body meeting, enclosing the agenda, specifying the date, time, place and issues to be discussed.

ii. Meeting

Meeting of the general body shall be held once in every year.

iii. Quorum

The quorum of the general body meeting shall be the two third of the total strength of the general body members of the association.

7. Rights and privilege of the members

Every member of association:

- i. Shall be entitled to participate in the meetings, cultural /educational functional and other lawful gathering called / arranged by the association.
- ii. Shall have the right to vote in the meeting of the association.

8. Duties of the members

All the members of the society shall:

- i. Select the Governing Body of the association,
- ii. Attend the general body meetings,
- iii. Give the necessary information to the association, pertaining to any matter which is necessary to be known by the association,

- iv. Not indulged in activities which are prejudicial to the Aims and Objectives and/or the Rules and Regulations of the association.

9. Governing Body

i. Terms

Select the Governing body shall be one year (1 August to July)

ii. Notice

Minimum 7 days notice shall be given for every general body meeting of the association,

However, urgent Governing Body meeting can be called by 24 hours notice.

iii. Quorum

The quorum of the general body meeting shall be the two third of the total strength of the General body members of the association (including the office bearers and executive members).




iv. Meeting Society




Meeting of the Governing body shall be held twice a year (or as and when the Governing Body decides from time to time.

10. Composition of the Governing Body shall be as under




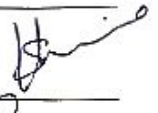
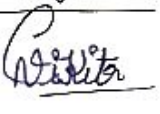
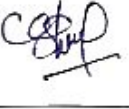
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|----------------------|---------------------------|-----|
| a. Patron | Principal GDC Jawalamukhi | One |
| b. President | | One |
| c. Vice President | | One |
| d. General Secretary | | One |
| e. Joint Secretary | | One |
| f. Treasurer | | One |

11. MANAGEMENT COMMITTEE :- The names, designations and addresses of the present members and office bearers of the Management Committee, to whom the management of the affairs of the Society is entrusted as required under section 2 of the registration of the societies act, 1860 (Act XXI of 1860) shall be as under.





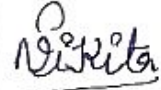

Sr. No		Designation Ex- Officio Members	Name & Address	Signature
1	Patron	Principal	Dr. Susheel kumar bassi, Govt. College Jawalaji, Teh. Jawalaji, Distt kangra H.P (176031)	
2	President	Old registered student of GDC Jawalamukhi after taken over of college i.e June 2016	Dixit Sharma 24MSCMATH005 M.Sc. MATII-1st Sem Father's Name : Vinay Kumar SURANI, Khundian, Kangra, Himachal Pradesh, 176031	
3	Vice President	Old registered student of GDC Jawalamukhi after taken over of college i.e	Saloni 24MCOM017 M.Com-1st Sem D/o SANDEEP KUMAR NAUSHERA, DEHRA, KANGRA, Himachal Pradesh, 176029	

4	General Secretary	June 2016 Any lecturer nominated by the Principal	Sanjay kumar, Assistant professor History, Govt. college jawalamukhi, distt. kangra	
5	Joint Secretary	Old registered student of GDC Jawalamukhi after taken over of college i.e June 2016	Nikita 24PGDCA003 PGDCA-1st Sem Father's Name : Kamlesh Chand Darang, Jawalamukhi, Kangra, Himachal Pradesh, 176031	
6	Treasurer	Any lecturer / official staff nominated by the Principal	Kuldeep Sharma, suptt, Grade 1, govt. college jawalaji distt kangra H.P(176031)	

12. We the several members whose names and addresses are given below, having associated ourselves for the propose prescribed in this memorandum of association do hereby, subscribe our name to this Memorandum of Association and set our several and respective hands here unto from ourselves into a Society under Societies Registration Act, 1860.

Sr. No		Designation Ex- Officio Members	Name & Address	Signature
1	Patron	Principal	Dr. Susheel kumar bassi, Govt. College Jawalaji, Teh. Jawalaji, Distt kangra H.P (176031)	
2	President	Old registered student of GDC Jawalamukhi after taken over of college i.e June 2016	Dixit Sharma 24MSCMATH005 M.Sc. MATH-1st Sem Father's Name : Vinay Kumar SURANI, Khundian, Kangra, Himachal Pradesh, 176031	
3	Vice President	Old registered student of GDC Jawalamukhi after taken over of college i.e June 2016	Saloni 24MCOM017 M.Com-1st Sem D/o SANDEEP KUMAR NAUSHERA, DEHRA, KANGRA, Himachal Pradesh, 176029	
4	General Secretary	Any lecturer nominated by the Principal	Sanjay kumar, Assistant professor History, Govt. college jawalamukhi, distt. kangra	
5	Joint Secretary	Old registered student of GDC Jawalamukhi after taken over of college i.e June 2016	Nikita 24PGDCA003 PGDCA-1st Sem Father's Name : Kamlesh Chand Darang, Jawalamukhi, Kangra, Himachal Pradesh, 176031	
6	Treasurer	Any lecturer / official staff nominated by the Principal	Kuldeep Sharma, suptt, Grade 1, govt. college jawalaji distt kangra H.P(176031)	

13. RESOLUTION: It is resolved that Old Students Association Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi District Kangra, H.P. (OSA GDC Jawalmukhi) may be got registered as Society under the Act XXI of 1860 and hereinafter may be referred to as the Society. (Old Students Association Freedom Fighter Pandit Susheel Rattan Govt Degree College Jawalamukhi).

Sr. No		Designation Ex- Officio Members	Name & Address	Signature
1	Patron	Principal	Dr. Susheel Kumar Bassi, Govt. College Jawalaji, Teh. Jawalaji, Distt. Kangra H.P. (176031)	
2	President	Old registered student of GDC Jawalamukhi after taken over of college i.e. June 2016	Dixit Sharma 24MSCMATH005 M.Sc. MATH-1st Sem Father's Name : Vinay Kumar SURANI, Khundian, Kangra, Himachal Pradesh, 176031	
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6	Treasurer	Any lecturer / official staff nominated by the Principal	Kuldeep Sharma, suptt, Grade 1, govt. college Jawalaji distt. Kangra H.P. (176031)	

14. Functions and powers of the Governing body

- Governing body shall be responsible for the management and administration of all affairs of the association and is also authorized to appoint any office bearer/executive member to look after particular activity.
- All the decision shall be taken by the majority votes.
- Governing Body shall have the powers to prepare plans, projects and programmes.

15. Powers and duties of the office bearers

i. President

- President shall preside over all the meetings of the association.

- b. At the time of voting on any matter/ subject (except Election), if the total votes of the groups of members happen to be equal in number, the President has the power to cast an extra vote to decide the issue.
- c. President shall have the power to allow inclusion of any subject/ matter in agenda for the discussion the course of Proceeding/meeting.
- d. President will sign all the papers/ letters on behalf of the association to conduct its correspondence.

ii. Vice-President

The VicePresident shall enjoy all the powers of the President in her

iii. General Secretary

- a. General Secretary will summon and attend the meetings of the Governing Body and general body.
- b. General Secretary will prepare the membership register as well as the proceeding register to record the minutes of the proceedings of the governing body and the general body meeting and have them duly signed by the who attend them.

iv. Joint Secretary

The Secretary shall enjoy all the powers of general secretary in her absence.

v. Treasurer

- a) All funds of the association shall remain under the care and management of the treasurer.
- b) Treasurer shall maintain the accounts of money which is received and /or paid to her by the association.

16. Appeals

All the appeals shall be referred to the general body of the association and the decision of the general body shall be final.

17. Filling of the casual vacancies

Any casual vacancy amongst the Governing Body, shall be filled by the resolution passed by the Governing body, such appointment(s) shall be confirmed by the General Body in its ensuing meeting.

18. Elections

- i. Office bearers shall be elected by voice.
- ii. The office bearers shall be elected from Ballot if any member with good standing files a written request to this effect with the Secretary at least 7 days prior to the election.

19. Sources of Income

All the income of the association shall be utilized only for the promotion and fulfilling of the Aims and Objectives of the association Sources of income shall be as under:

- i. Registration fee and subscription fee from the members of the association.
- ii. Donations, contributions and/ or grants from public, government departments or institutions or any other suitable source.
- iii. Contribution from Honorary members and Patrons.
- iv. Income from gifts, legacies of movable and immovable properties and
- v. Income from other activities of Association including publications etc.

20. Financial year

Financial year of the association shall start from 1st April to 31st March every year.

21. Audit

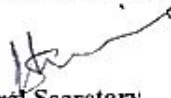
The accounts of association shall be audited by the qualified Auditor (C.A.) every year.

22. Management of Funds and operation of accounts

Accounts shall be operated by joint signatures of treasurer and anyone of the president and general secretary.

Certified that this is the correct copy of the Rules and Regulations of the society.


President


General Secretary


Treasurer



Principal

Freedom Fighter Pandit Susheel Rattan
Govt. Degree College Jawalamukhi
Distt. Kangra H.P. - 176031